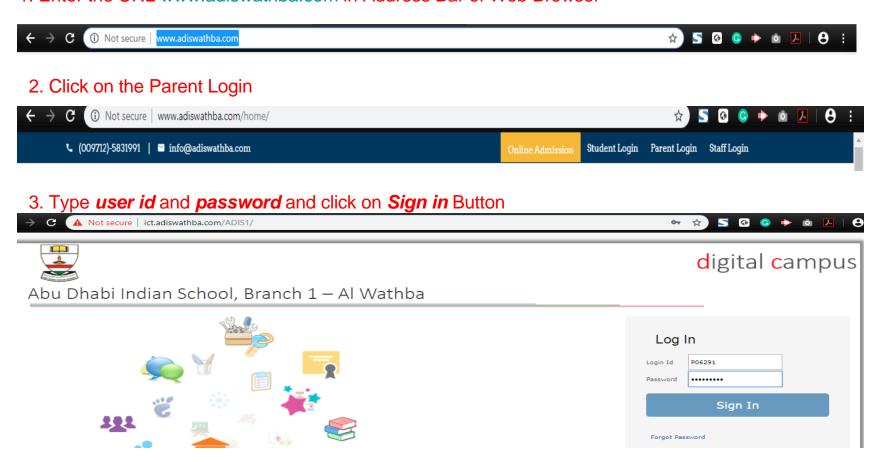


Parent Portal Guide

How to Login

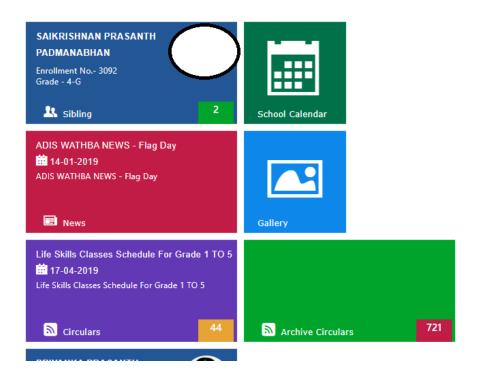
1. Enter the URL www.adiswathba.com in Address Bar of Web Browser

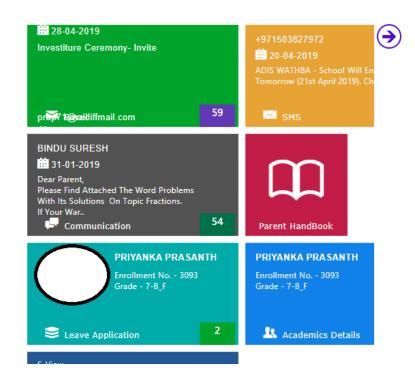


Dashboard



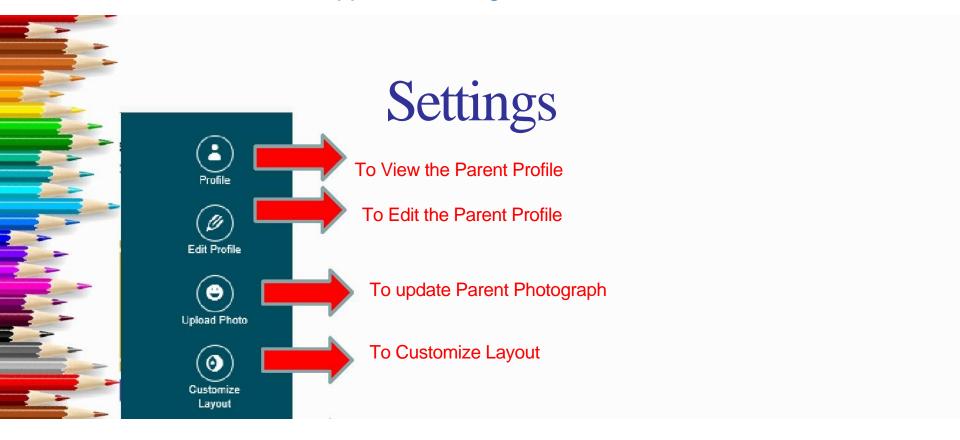






- Dashboard of parent portal consists of multiple Tiles Including the respective information
- 2. Clicking on the specific Tile will redirect to respective page.

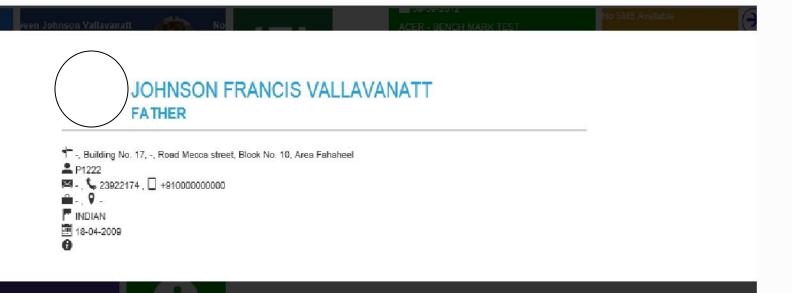
After clicking on the Settings Button, a side bar will appear on the right side of the screen.



View Profile

When parents click on Profile Link; A pop up window appears with the following details

Shown in the image

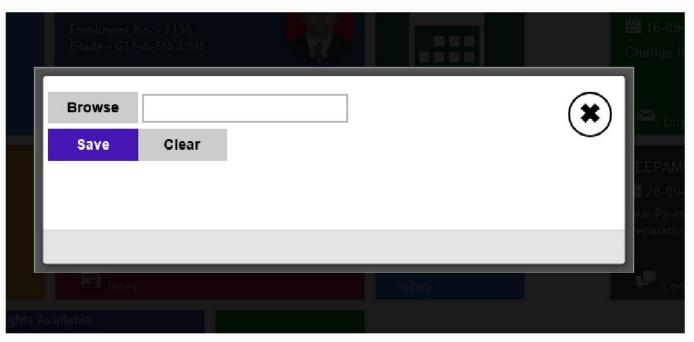


Edit Profile

| Father Mother Guardian Active Member Father Mother Guardian Update | | | | | | | |
|---|------------------------|-----------------------|---------------------|---|--|--|--|
| Click on Update Button after submitting the details | | | | | | | |
| Name | First Name * | Middle Name | Last Name * | | | | |
| | JOHNSON FRANCIS VALLAV | Middle Name | | | | | |
| Name In Arabic | First Name in Arabic | Middle Name in Arabic | Last Name in Arabic | П | | | |
| Job | Job | Company | Company | | | | |
| Job In Arabic | Job Arabic | | | П | | | |
| Salary | Salary | Flat No. | Flat No. | П | | | |
| Building No. | 17 | Villa No. | Villa No. | | | | |
| Road | MECCA STDEET | Block | 10 | V | | | |
| | | | _ | | | | |

Upload Photo

Browse the photo and then click on Save Button
The photograph will be updated on the system after 24 hours



Following formats are supported:

JPG

JPEG

PNG



Customize Layout





Drag and drop the Tile and then click on settings button

To save the updated Layou

Saving

To exit without saving

Change Password

| CHANGE PASSWORD | | (*) |
|---------------------|------------------|-------------|
| NEW PASSWORD | New Password | |
| CONFIRM PASSWORD | Confirm Password | |
| Submit | Reset | |

Following things must be remembered at the time of changing the password Password must contain at least 8 characters

At least one special character

At least one Numeric character

At least one small letter

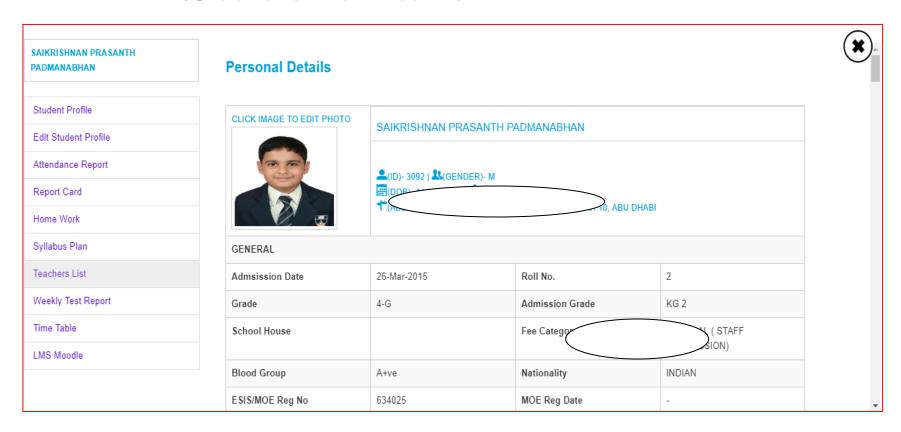
At least one Capital letter



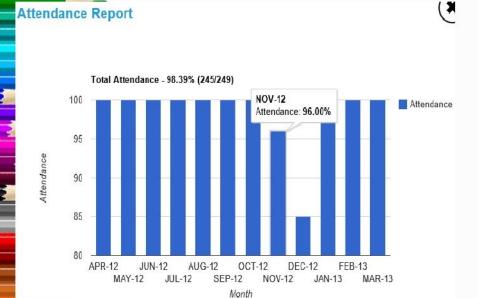
Student Name



Parent will see their all wards here Click on specific student to check the information system will redirect to that student Profile



Click on the links given here to see specific information





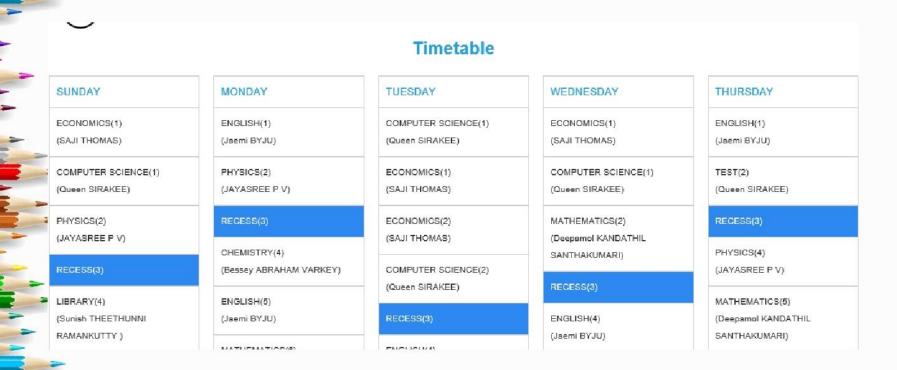
Subject Teachers

| SR. | | | |
|-----|---------|-------------------------------|-------------|
| NO. | SUBJECT | TEACHER | COMMUNICATE |
| 1 | TEST | Queen SIRAKEE (Class Teacher) | |
| 2 | LIBRARY | Sunish THEETHUNNI RAMANKUTTY | • |

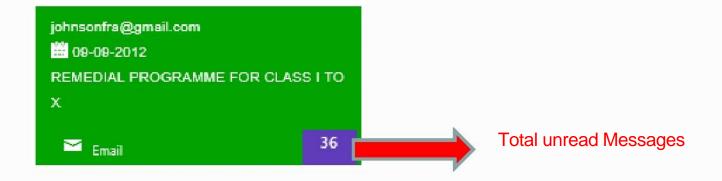
Click on report card to view. Here parents can see all the previous report cards

Directly communicate with teacher from here

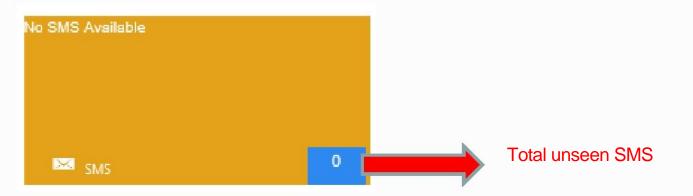
Parents can view their ward's time table by clicking on the Time Table Link



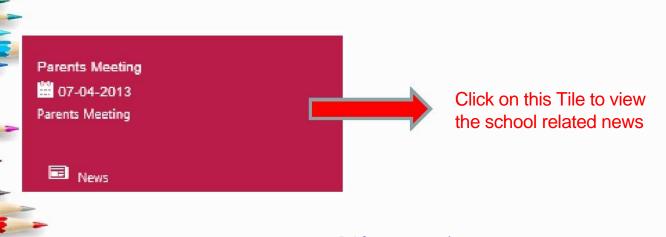
Email



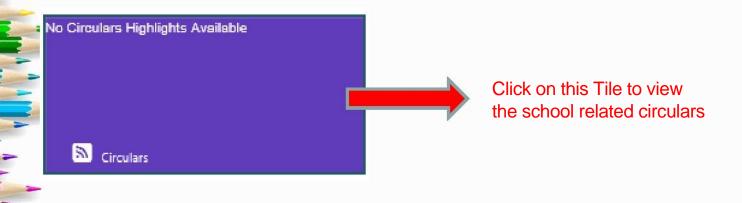
SMS



News



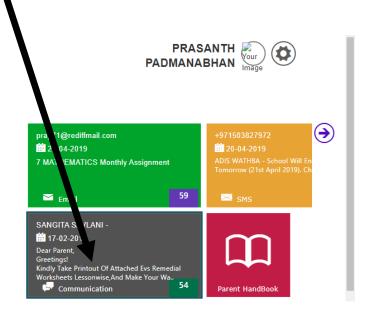
Circulars



Communication Report

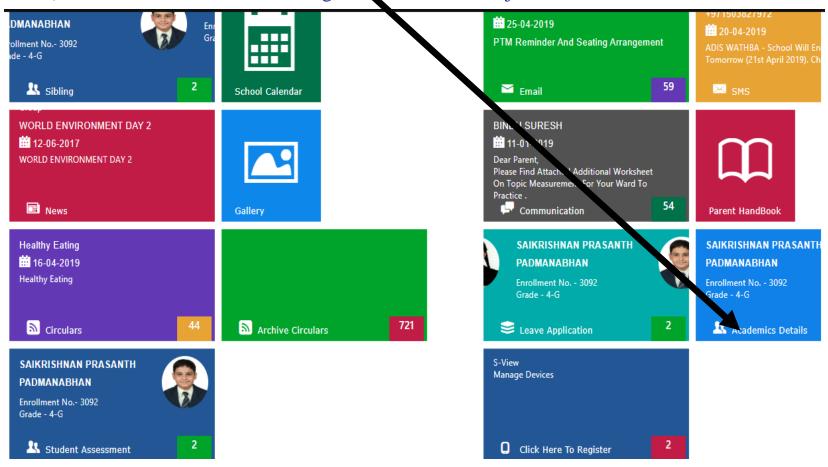
Click on this tab to view the Communication Report





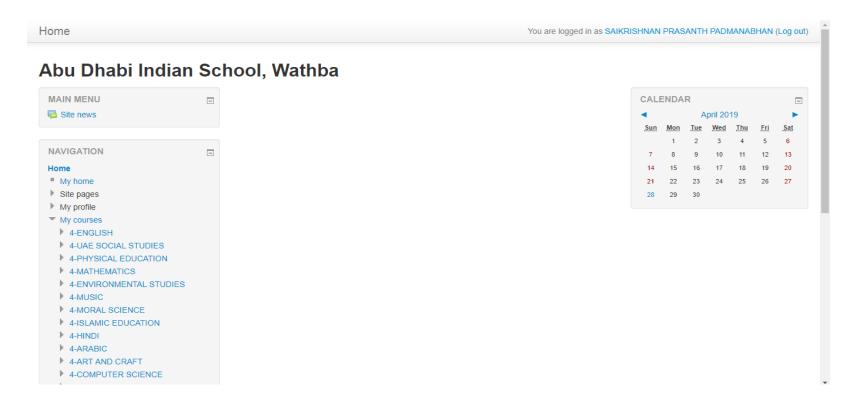
Assignments

(Click on the Academic Details \rightarrow Assignments \rightarrow Select the Subjects



LMS – Notes

Click On MyCourses to View the Notes



For further more queries send email to ict@adiswathba.com